

Meeting Minutes– 12th October 2021

Date/Time:	12/10/2021 at 6pm
Location:	Community College, 100 Maitland St Narrabri, and via Zoom
Attendees:	Ian Duffey, Dan Gillmore, Sheryl Ridley, Russell Stewart, Dylan Smith, Louise Stewart, Rachael Anderson, Jenny Gale, Tony Longworth, Louise Gett, Cathy Leys, Wanda Dunnet, Warwick Moppett Guests – Scott Rickard, Emma Maxwell, David, and Kristy from Transport NSW
Apologies:	Dayle Gillard, Gilly Goddard, Darren Swain, Andrew Garrett, Ron Campbell, Cheryl Pawley, Chris Cunningham
Meeting Chair:	Russell Stewart
Secretariat:	Sheryl Ridley

Agenda Item	Discussion/Outcomes	Action Person	Due By
1.1 Welcome and Apologies 1.2 Presentation	1.1 the chair opened the meeting at 6.05 pm 1.2 Transport NSW update on the \$257m being spent on the Newell Highway upgrade Narrabri to Moree. Team provided an extensive overview of the works being carried out, timeframes, the process of seeking tenders, the emphasis on local employment opportunities. Copy of presentation will be made available for sharing with members. Russell thanked our 4 guests for taking the time to visit and present to Chamber members.		
2.1 Confirmation of Minutes from Previous Meeting	2.1 Minutes last meeting Moved: Jenny Gale Seconded: Wanda Dunnet carried		
3. Business Arising from Previous Minutes	NA		
4. Correspondence In/Out	4.1 Correspondence In: a. Courier account b. NSC – banner dates c. NSC – Xmas event		

	d. Membership application– The Exchange 4.2 Correspondence Out a. Members – meeting notice (September) b. Members – meeting cancellation (September) c. Members – Meeting notice (October) d. Members – Inland Rail e. Members – business survey f. Members – RDANI newsletter g. Members – vaccination guide h. Members – business conditions survey There are a few membership applications in progress at the moment.		
5.Treasurer's Report	5.1 Louise advised account balances total \$40,268 Secretary and Zoom account have been paid. There are a couple of accounts on hand to be paid Moved: Louise Gett Seconded: Dylan Smith carried		
6. Other Business	6.1 Xmas carnival – committee met and agreed to proceed on 16th December if we can get things organised in time. Council have outlined what needs to be done. Russell has liaised with Police and VRA> Council no longer organise traffic control. Insurance company contacted for details of what they require. Rides may not be available. Previous providers no longer supply however he has been in contact with others seeking quotes. We may need to seek a sponsor depending on costs. Focus will be family entertainment. Event application to be submitted to council so timeframe may be a barrier to proceeding. Date will align with Couriers shop local promotion draw. AS an open event under current COVID rules we can have up to 3000		

	people. Councils pop up shops will be happening in December 6.2 Xmas tree – Jenny has organised this again. Will be erected last Sunday in November. Insurance is due in December and it is necessary to have cover past early January to get a certificate of currency to cover the take-down weekend. We have enough helpers. We do not need a covid plan and we have new decoration purchased with the Whitehaven donation. 6.3 Pink up Namoi – all merchandise was sold at the markets. Raffles selling well. Chamber has booked a table costing \$500 for 10 seats. Only 3 seats left. Food will be available to be purchased through vendors or BYO. Tourist providing drinks and donating a % of sales to the Pink up group. Function will be 6 for 6.30, completed by 10.30. attendees need to be double vaxxed. All corporate tables were sold and there is a waiting list in place. Pink up Pooch was postponed until December. Movie night will be 29th October. All funds raised goes to the McGrath Foundation to assist with provision of breast cancer nurse for Narrabri. 6.4 Gilly Goddard, committee member and NSC Small Business Liaison Officer -thank you received for the flowers we sent her on the birth of a baby girl. 6.5 Narrabri Station upgrade – was talk of it being moved to the west. Chamber would not generally be supportive of this as we would be losing part of our heritage. 6.6 Inland Rail – some local authorities don't want the route changed but other proposals could save \$2-3m. Not likely to be any change.		
7.Standing Agenda Items	NA		
Next Meeting			
Meeting closed	7.50pm		
President Signature			

Date			
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Actions Arising

Ref	Actions	Person	Due Date/Status